

Government of Jammu & Kashmir
Jal Shakti Department
Mission Directorate, Jal Jeevan Mission J&K
Civil Secretariat, Srinagar/ Jammu ([email:mdjjmjk@gmail.com](mailto:mdjjmjk@gmail.com))

Notification

No: SMD/JJM-J&K/39/2022-23/ **498-503**

Dated: **09** /10 /2023

Subject: - Engagement of retired Engineers on contractual/consolidated basis for various positions under Jal Jeevan Mission in UT of J&K.

Jal Shakti Department, J&K, through Mission Directorate JJM plans to engage experienced Engineers, who have retired from the Govt. Services at the levels indicated in the Eligibility Criteria, on contractual/consolidated remuneration basis as per the details given below:

S No.	Name of Post	No of vacancies	Eligibility Criteria
1.	Consultant (Civil)	02 (Jammu =01, Kashmir =01)	Graduate in Civil Engineering and must have retired as Superintending Engineer (civil) or above , from a Central/ State/ UT Govt./ Semi Got. Deptt. / PSU with a minimum experience of 05 years in drinking water supply sector.
3.	Project Manager	05 Location: Rajouri, Poonch, Doda, Kishtwar & Ramban.	Graduate in Civil Engineering and must have retired as Executive Engineer or above , from a Central/ State/ UT Govt/ Semi Got. Deptt. / PSU with a minimum experience of 05 years in drinking water supply sector.
How to apply:		Application in the prescribed form in Annexure-II (Complete in all respects) along with the requisite documents must be forwarded to the e-mail ID: mdjjmjk@gmail.com with the subject: "Application for _____ (name of position) on contractual/consolidated basis". The following documents shall mandatorily be submitted along with the application form: i) Retirement Notification. ii) PPO copy iii) LPC Copy iv) Posting Details	
Last date for receipt of application		16th October, 2023.	

Interested and eligible retired Government servants who fulfil the above-mentioned criteria may apply. The engagement will be subject to the terms and conditions enclosed herewith in Annexure-I.

The number of posts may increase or decrease as per the requirement of the Department.



Mission Director
Jal Jeevan Mission, J&K

Copy to:

1. Director Information & Public Relation J&K for information and with the request to publish the notification in leading newspapers (UT as well as National level) for wide publicity.
2. Chief Engineer Jal Shakti (PHE) Department Jammu/ Kashmir.
3. District Development Commissioner, Poonch/ Rajouri/ Doda/ Kishtar/ Ramban.
4. Director General Codes, Finance Department, J&K.
5. Special Secretary to Govt. General Administration Department, J&K.
6. Pvt. Secretary to FC/ Additional Chief Secretary, Jal Shakti Department for information of the ACS.

General Terms & Conditions:

- 1. Age Limit:** The candidate should not be more than 65 years of age as on the last date of application.
- 2. Period of engagement & Extension:** Engagement shall initially be for a period of one year or till the completion of project, whichever is earlier. After the expiry of initial term, engagement may be extended, based on the requirement and performance of the Expert (s) with the approval of Competent Authority, Extension of engagement, if any, shall be at the sole discretion of competent authority.
- 3. Working Hours:**
 - (a) Working hours shall be from 10.00 a.m. to 5.30.p.m during working days (6 days a week) including half an hour lunch break in between, However, in exigencies of work, he/she may be required to work late and may be called on Sundays and other Gazetted Holidays.
 - (b) Expert will be required to mark his/her attendance in Biometric Attendance system (BAS). Monthly remuneration will be paid on the basis of BAS report and other conditions.
- 4. Work Profile:**
 - 4.1 Consultant (Civil) at UT Level:**
 - a. Work profile and responsibilities will be carrying out the following tasks for assisting the Mission Director Jal Jeevan Mission on all technical, financial, social & institutional matters pertaining to implementation of Jal Jeevan Mission.
 - i. Technical appraisal/ Review of the DPRs, Designs and estimates.
 - ii. Monitoring the Physical/ Financial progress of works and reporting the same to Mission Directorate.
 - iii. Monitoring the quality and pace of works and highlighting issues that require corrective measures.
 - iv. Identify problems & bottlenecks prevailing in the smooth execution of the projects and suggest roadmap with corrective measures.
 - v. Site visits as required/ directed by the Jal Shakti Department/ Mission Directorate. The Consultants shall mandatorily make at least two site visits each per week in consultation with MD JJM.
 - vi. Furnishing regular reports to Mission Directorate.



- b. Experts will be responsible for equipment and other items/ logistics issued for discharging official duty.
- c. Performance appraisal of the Expert shall be done regularly by the Mission Director/ Jal Shakti Department.

4.2 Project Managers for DPMU:

- a. Work profile and responsibilities will be to head the District Level PMUs in carrying out the following tasks for assisting the District Jal Jeevan Mission (DJJMs) on all technical, financial, social & institutional matters pertaining to implementation of Jal Jeevan Mission.
 - i. Monitoring the Physical/ Financial progress of works and reporting the same to DJJM.
 - ii. Monitoring the quality and pace of works and highlighting issues that require corrective measures.
 - iii. Identify problems & bottlenecks prevailing in the smooth execution of the projects and suggest roadmap with corrective measures.
 - iv. Site visits as required/ directed by the DJJM/ Mission Directorate. The Project Manager and other officers shall mandatorily make at least two site visits each per week in consultation with DJJM.
 - v. Monitoring the daily progress under various activities of JJM like; Water Quality Monitoring & Surveillance, Community mobilization, etc.
 - vi. Assist the DJJM in monitoring the implementation of IEC Plan.
 - vii. Assist the DJJM in monitoring the HRD/ Training component for capacity building of all stakeholders.
 - viii. Furnishing regular reports to Mission Directorate and DJJM.
- b. Experts will be responsible for equipment and other items/ logistics issued for discharging official duty.
- c. Performance appraisal of the Expert shall be done regularly by the DC's and the Mission Director.

5. Remuneration:

- a) A fixed monthly amount as consultancy fee shall be admissible arrived at by deducting the basic pension (including commuted portion) from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract and shall be paid out of Support Fund of JJM.
- b) Tax Deduction at source (TDS), as admissible, shall be deducted from the monthly remuneration of the Expert(s).



- c) Expert (s) will not be entitled for annual increment/percentage increase of consultancy fee/conveyance during the time of engagement.

6. Allowances:

- a) A fixed amount as local conveyance for the purpose of commuting between residence and place of work shall be allowed at the rate applicable to the post of Executive Engineer which shall remain unchanged during the term of engagement. However, no such conveyance shall be paid, in case a vehicle is provided to the Expert.
- b) TA/DA on official tour, if any, shall be admissible as per entitlement at the time of retirement.
- c) Expert(s) are not entitled for any other kind of allowance such as dearness allowance, residential, telephone, CGHS, Medical Reimbursement, etc.

7. Leave:

- a) Expert(s) will be entitled for paid leaves of absence at the rate of 1.5 days for each completed calendar month of engagement calculated on pro rate basis.
- b) No remuneration for the period of absence in excess of the admissible leave will be paid to the Experts. Un-availed leave cannot be carried forward nor encashed on extension of tenure or on termination of contract.

8. Confidentiality and Integrity:

- a) Intellectual Property Rights (IPR) of all information/data collected as well as deliverables produced for the Department shall remain with the Department.
- b) Experts shall not, directly or indirectly, communicate or reveal to any person or persons any matter collected for the purpose of his/her assignment or during the course of his/her assignment, without the express written consent of the office.
- c) Experts shall not represent or give opinion or advice in any matter which is averse to the interest of this office. He/ She is not permitted to take up any other assignment during his period of engagement.

9. Termination of Engagement: -

- a) The engagement of Experts is purely on temporary basis and they will not be entitled for any benefit/compensation/absorption/regularization of service in the Department.
- b) The Department may terminate the engagement of expert(s) on the following conditions:
- i. The performance of the Expert shall be assessed regularly by the Deputy Commissioner/ Mission Director and in case at any stage it is found that the expert is unable to carry out the assigned job satisfactorily, his services may be terminated.



- ii. If the Expert fails to maintain the quality of work.
- iii. The Expert fails in monitoring the required pace/ progress for timely achievement of the milestones of JJM.
- iv. The Expert is found lacking in honesty and integrity.
- c) The Expert will give one month notice for leaving the services of the Department, failing to serve one months, notice may result in forfeiture of one months' payment of salary/remuneration. Engagement may be terminated at any time by the Department, in public interest, without assigning any reason and without any prior notice.
- d) The Expert shall hand over their identity cards/pass and all office equipment etc., if any, to the Department and submit a No Demand Certificate before the final payment is released by the Department.

10. Other Conditions:

- a) Mission Directorate JJM/ Jal Shakti Department shall not be responsible for any loss, accident, damage, or injury suffered by the individual arising out of execution by the department.
- b) The Department has the right to cancel the advertisement, and not go for engagement of Experts, at any stage. It may accept or reject any or all applications, without giving any reasons thereof, whatsoever.
- c) The Department has the right to review these conditions as and when the circumstances warrant, with the approval of the Competent Authority.



Annexure-II

**Application for engagement of _____ (name of post) on
contractual/consolidated remuneration basis under Jal Jeevan Mission**

To,
Mission Director,
Jal Jeevan Mission, J&K.

Sir,

With reference to the Notification No. _____, dated __.10.2023, my application for engagement of _____ on the contractual/consolidated remuneration basis under Jal Jeevan Mission, may kindly be accepted. My details are given below:

S. No	Particular	To be filled by the applicant
1.	Name (in BLOCK Letters)	
2.	Father's/husband's Name	
3.	Date of Birth	
4.	Telephone/Mobile Number	
5.	E-mail address	
6.	Address for communication	
7.	Permanent Address	
8.	Present Age (yy/mm)	
9.	Date of Joining in Govt. Service	
10.	Date of Retirement	
11.	Post form which retired	
12.	Name of the Ministry/Department from which retired	
13.	Last pay drawn (enclosed copy)	
14.	PPO Number (enclose copy)	
15.	Educational/Technical Qualification (enclose proof)	
16.	Work Experience: (as per format attached)	
17.	Details of Computer knowledge	
18.	Have you worked as Consultant or presently working as consultant? If yes, details of office and remuneration etc.	

(Certified that the information furnished above are true)

(Signature)

Qualification & Work Experience

A): Qualification:

Qualification	Institute/ University	Marks obtained/ Max Marks

Note: Please attach documentary proof.

B): Work Experience:

S No	Post held	Office/ Organization	From	to	Duties performed

Note: Please attach documentary proof.

C): Experience in larger projects of State or National level:

S No	Position held	Organisation	From	to	Nature of duties

Note: Please attach documentary proof.

D): Computer Knowledge: _____.



(Signature)

Bio Data/ Posting Details

1	CPIS No.				
2	Name				
3	Parentage				
4	Permanent Address				
5	Present Address				
6	Present Designation				
7	Date of Birth				
8	Date of Appointment				
9	Date of Retirement				
10	Mobile No.				
11	E-mail ID				
12	Date of submission of Property Return				
13	Post held at the time of retirement				
Posting Details from date of appointment upto date of retirement					
S. No.	Post Held	Place of Posting	From Date	To Date	Remarks (If any)



(Signature)

Annexure-III

Selection Criteria

1. The shortlisted candidates shall be interviewed personally by the above members and appropriate marks out of **100** be awarded based on the assessment of the members.
2. The final merit list shall be framed by adopting the following marking criteria:

S No	Criteria	Marks	Maximum Marks
1.	Qualification		15
	Graduate	10	
	Post Graduate	15	
2.	Experience:		25
	05 Years in Drinking Water Supply Sector.	15	
	05 to 10 Years	20	
	Above 10 years	25	
3.	Level at retirement		10
	Retired as SE (Consultant Civil) Retired as EE (Project Mangers)	5	
	Retired as CE (Consultant Civil) Retired as SE (Project Mangers)	10	
4.	Presentation to be made by the candidate on his experience, skills and understanding of Jal Jeevan Mission	10	10
5.	Experience of having handled a larger project at State, UT or National level	10	10
6.	Personal Interview	30	30
	Total		100

